



State of Arizona

Department of Homeland Security

FFY2009 State of Arizona Urban Area Security Initiative Nonprofit (NSGP)

Frequently Asked Questions

Q. Who is eligible to apply for the UASI Nonprofit grant program?

A. Eligible nonprofit organizations (as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such Code) that are at high risk of terrorist attack and located within either the Phoenix Urban Area or Tucson Urban Area

Q. When is the Investment Justification due?

A. Investment Justifications are due to the Arizona Department of Homeland Security by 5:00 pm on January 13, 2009. Late investment justifications will not be accepted.

Q. How do I submit the Investment Justification?

A. Investment Justifications will only be accepted **electronically**. Eligible Phoenix UASI nonprofits should submit their investment justifications to Susan Dzbanks, sdzbanko@azdohs.gov. Eligible Tucson UASI nonprofits should submit their investment justifications to Bill Seltzer, wseltzer@azdohs.gov.

Q. Where can I find the Investment Justification template?

A. FEMA did not release a template this year, however, the guidance dictates information which must be included in the investment justification. For more information on how to construct the investment justification please see the [NSGP grant guidance](#) pages 8-12 for specific directions and scoring criteria.

Q. What is allowable under the NSGP grant program?

A. **Equipment**-Allowable costs are focused on target hardening activities. Thus, funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist attack.

This equipment is limited to two categories of items on the Authorized Equipment List (AEL):

- **Physical Security Enhancement Equipment (Category 14)**
- **Inspection and Screening Systems (Category 15)**

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Equipment Standards

The two allowable prevention and protection categories and equipment standards for the FFY 2009 NSGP are listed on the web-based version of the Authorized Equipment List (AEL) on the Responder Knowledge Base (RKB), at <http://www.rkb.us>. The Standardized Equipment List (SEL) is located on this site as well. In some cases, items on the SEL are not allowable under FFY 2009 NSGP or will not be eligible for purchase unless specific conditions are met. Unless otherwise stated, equipment must meet all mandatory regulatory and/or DHS-adopted standards to be eligible for purchase using these funds.

In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.

Training-Nonprofit organization security personnel may use FFY 2009 NSGP funds to attend security-related training courses and programs. Allowable training-related costs under the FFY 2009 NSGP are limited to attendance fees for training, and related expenses, such as materials, supplies, and/or equipment. Overtime, backfill, and/or travel expenses are not allowable costs. Allowable training topics are limited to the protection of critical CIKR, including physical and cyber security, target hardening, and terrorism awareness/employee preparedness. Training conducted using FFY 2009 NSGP funds must address a specific threat and/or vulnerability, as identified in the nonprofit's Investment Justification. Proposed attendance at training courses and all associated costs leveraging the FFY 2009 NSGP must be included in the nonprofit organization's Investment Justification. Nonprofit organizations are required, within 30 days after attendance, to submit information to the SAA on all training supported with FFY 2009 NSGP funds. This information will consist of course titles, course description, mission area, level of training, the training provider, the date of the course, and the number of position titles of the individuals.

Please refer to pages 12-15 in the [NSGP guidance](#) for a complete listing of eligible and ineligible costs.

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Q. What is the cost share/match?

A. Both in-kind and cash contributions to a project from sources other than Homeland Security Grant Program funds may be counted for purposes of demonstrating the cost share/match. Contributions to a project from other non-Homeland Security federal grants may count for purposes of demonstrating the cost share/match only if the guidance and regulations for that federal grant explicitly allow the funds from that grant to count towards a matching or cost share/match requirement on another federal grant and the sub-grantee agency can demonstrate such by providing written documentation to AZDOHS staff. In order for a contribution to count for purposes of demonstrating a cost share/match, the contribution **must be an allowable expense under the provisions of the Urban Area Security Initiative Nonprofit Grant Program**. The contribution must also support the project and the expense must occur within the 12 month grant performance period.

Q. Is there a limit on the amount of funding an eligible nonprofit can request?

A. Yes, there is a \$75,000 cap on requests.

75%-25% cost share/match examples:

Example 1: ABC Nonprofit is requesting a video surveillance system that will cost \$40,000. $\$40,000 \times .75 = \$30,000$. The total project cost is \$40,000 and the cost share/match is \$10,000.

\$30,000 grant request
+\$10,000 cost share/match
\$40,000 total project cost

Example 2: XYZ Nonprofit is requesting shatterproof windows that will cost \$16,000. $\$16,000 \times .75 = \$12,000$. The total project cost is \$16,000 and the cost share/match is \$4,000.

\$12,000 grant request
+\$ 4,000 cost share/match
\$16,000 total project cost

For more information, please contact your regional strategic planner:

Phoenix UASI nonprofits: Susan Dzbanks, 602.542.1777, sdzbanko@azdohs.gov

Tucson UASI nonprofits: Bill Seltzer, 602.542.7044, wseltzer@azdohs.gov

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